



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय / Headquarters
पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली - 110002
Panchdeep Bhawan, C.I.G. Marg,
New Delhi-110002
Phone:- 10011051,
E-mail: jd-admin2a@esic.nic.in

No. A-33/13/1/2022- E-II

Dated :06-06-2025

OFFICE ORDER NO. 21 OF 2025

The Competent Authority on the recommendations of the Screening Committee in the meeting held on 21/5/2025, has approved/ordered grant of financial upgradation to the following officials in the Personal Assistant cadre (appointed as Stenographer) under the terms of Govt. of India instructions dated 22/10/2019 on ACP/MACP Scheme as per details mentioned against the name of each:-

Sl. No	Name and Designation (Sh./Ms.)	Place of Posting	Date from which financial up-gradation under MACP Scheme recommended	Financial up-Gradation to be granted	Pay Level of the 7 th CPC in which financial upgradation recommended.
1	Jayadev Dash, PA	ESICH, Angul	30.05.2023	2 nd MACP	Level -8
2	P. Ramesh, PA	RO, Telangana	30.05.2023	2 nd MACP	Level -8
3	G.V.S.S Pawan Kumar, PA	ESICH, Nacharam	31.05.2023	2 nd MACP	Level -8
4	Kaushik Das, PA	ESIC Hospital, Joka	30.05.2023	2 nd MACP	Level -8
5	Puja Vashisht, PA	Hqrs	04.06.2023	2 nd MACP	Level -8
6	Suman Taiwal, PA	Hqrs.	03.02.2024	2 nd MACP	Level -8
7	Jaishree Verma, PA	Hqrs.	31.01.2024	2 nd MACP	Level -8
8	Romee Kumari, PA	Hqrs.	03.02.2024	2 nd MACP	Level -8
9	Garima	Hqrs.	03.02.2024	2 nd MACP	Level -8

	Mendiratta, PA				
--	----------------	--	--	--	--

Above financial up-gradation under the MACP Scheme shall be subject to the terms and condition mentioned in DoP&T OM No. 35034/3/2015 -Estt.(d) dated 22/10/2019 and further instructions/ clarification issued from time to time and circulated by Establishment Branch -III, Hqrs. Office on the subject. Further, the cases of the officials holding a higher post on purely ad-hoc basis before the date of recommendation of financial up-gradation, if, any, may be regulated as per para 25 of Annexure -I of DoP&T OM dated 22/10/2019.

On up-gradation under the MACP Scheme, pay of an employee shall be fixed as per para 4 to 7 of Annexure-I DoP&T OM dated 22/10/2019 and the officials shall have to exercise the option of fixation of pay within one month from the date of issue of order, under the provision of FR 22 (I)(a)(1). Before allowing the financial up-gradation as per the details above, the RD/JD/DD(I/c) may verify about each official concerned from their service records. Discrepancy if any, may be immediately brought to the notice of Hqrs Office.

Joint Director(E-II)

To,

- 1.All the officials concerned through their controlling officer.
2. All concerned Additional Commissioner/Regional Directors/Directors/Joint Directors(I/c)/ Dy. Director (I/c) of the ROs/SROs/Joint Director, Estt -V, Hqrs Office/Fin.& A/Cs Branch -III, Hqrs.
- 3.Deputy Director (F)/Assistant Director (F) concerned.
4. Website Content Manager for uploading the same on the ESIC website.
- 5.Personal File /Guard file/Spare Copy.
- 6.Hindi version will follow.