



कर्मचारी राज्य बीमा निगम
(श्रम ও রোজগার মন্ত্রক, ভারত সরকার)
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क.रा.वि.-स्ना. चि. वि.०गवेषनासंस्थान,क.रा.वि.नि-चिकि०सामहाविद्यालय
ডায়মন্ড হারবার রোড, জোকা, কোলকাতা- 700104
क. रा. बी. - स्ना. चि. वि. एवं अनुसंधान संस्थान, क. रा. बी. नि. आयुर्विज्ञान महाविद्यालय
ডায়মন্ড হার্বার রোড, জোকা, কোলকাতা- 700104
ESI- PGIMSR & ESIC Medical College, Joka
Diamond Harbour Road, Kolkata- 700104
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Date:- 01.02.2022

**GENERAL INSTRUCTIONS FOR THE STUDENTS TAKING ADMISSION IN MBBS
COURSE FOR THE YEAR 2021-22 IN R/O ESI-PGIMSR & ESIC MEDICAL
COLLEGE,JOKA,KOLKATA.**

In view of UG MBBS Admission for the year 2021, the following are directed to the allotted candidates:-

1. The candidate must report at Academic Building, Ground Floor (Room No.- 004) of ESIC Medical College, Joka, Kolkata for MBBS admission on or before date indicated on their selection/allotment letter issued by MCC/State Selection Committee, DME (AIQ/State/ESIC Ward of IP Quota).
2. One of the parent / guardian must accompany the student at the time of admission.
3. The admission process may take more than one day. Outstation candidates are requested to make their own arrangements for stay accordingly.
4. The candidates are instructed to keep at least 2 Photocopies of original documents with them for future use.
5. Submission of notarized **Discontinuation and Service Bond** on non-judicial stamp paper of Rs. 100/- (format of bond as shown on MCC website at "Participating Institution")
6. Submission of the original documents along with one set of photocopy of the same documents as **Annexure A (Attached Below)**
7. Submission of Anti Ragging Affidavit (Format attached below) on ₹10/- Bond Paper duly notarized by the notary.

Note:- If the candidate decides to upgrade to a different college in second round of counseling, then an amount of ₹2000/- will be deducted and the rest amount will be refunded to the same account of the candidate.

REGISTRAR (ACADEMICS)

Details of Amount to be paid at the time of admission (Academic Year 2021-22) :-

PARAMETER	All India Quota/ State Quota (West Bengal)	ESIC IP Quota
Annual Tuition Fee	Rs. 1,00,000/- (Rupees One Lakh only) to be paid in Two Equal half yearly installments: i) Rs. 50, 000/- at the time of admission through Demand Draft ii) Rs. 50, 000/- by the 2 nd Half of the same academic year.	Rs. 24,000/- (Rupees Twenty Four Thousand only) to be paid as a single installment at the time of admission through Demand Draft
Annual Caution Money	Rs. 5,000/- (Rupees Five Thousand only) at the time of admission for all quota.	
Annual Hostel Seat Rent (If Applicable)	Rs. 4,200/- (Rupees Four Thousand Two Hundred only)	
Hostel & Mess Security (If Applicable)	Rs. 10,000/- (Rupees Ten Thousand only)	
Separate Demand Drafts to be drawn in favor of 'ESI FUND ACCOUNT NO. 2' payable at "KOLKATA"		

ANNEXURE- A

Sl. No.	Checklist for Document Verification (UG Admission- 2021-22)		
1	Allotment Letter issued by MCC–Essential document		
2	Admit Cards of Exam issued by NTA – Essential document		
3	Result/ Rank letter issued by NTA - Essential document		
4	Date of Birth Certificate (if Matric Certificate does not bear the same) - Essential document		
5	Class 10 th Certificate		
6	Class 10+2 Certificate		
7	Class 10+2 Marks Sheet		
8	4 Passport size photograph same as affixed on the application form		
9	Photocopy of identity (Aadhar/PAN/Driving Licence/Passport)- Essential document		
10	Caste certificate, if applicable - Essential document: <ul style="list-style-type: none"> • SC/ ST Certificate • OBC A/B Certificate • EWS Certificate • Disability Certificate 		
	PARAMETER	AIQ/ SQ	ESIC IP Quota
	*Annual Tuition Fee	Rs. 1,00,000/- (Rupees One Lakh only) *Would be payable in Two Equal half yearly installments: i) Rs. 50, 000/- at the time of admission. ii) Rs. 50, 000/- by the 2 nd Half of the same academic year.	Rs. 24,000/- (Rupees Twenty Four Thousand only) *Would be payable as a single installment at the time of admission (yearly)
	*Annual Caution Money	Rs. 5,000/- (Rupees Five Thousand only) at the time of admission	
	*Annual Hostel Seat Rent	Rs. 4,200/- (Rupees Four Thousand Two Hundred only)	
	*Hostel & Mess Security	Rs. 10,000/- (Rupees Ten Thousand only)	
	Separate Demand Drafts drawn in favor of ‘ ESI FUND ACCOUNT NO. 2 ’, payable at “ KOLKATA ”		
13	ESIC Discontinuation & Service Bond of 1 Year - Notarised Bond of Rs. 5, 00,000/- (Rupees Five Lakh) on a Non-Judicial Bond paper of Rs. 100/- (Rupees Hundred Only).		
14	Photo copy of ID proof (PAN/ Voter ID/ ADHAAR card/ Passport/ Driving License) of the Surety (Parents/ Legal Guardian) and bounden in respect of Notarised Bond		
	‘ Ward of Insured Person ’ Certificate from Competent Authority [Annexure – 3(A) or 3(B) (the RD/SRO I/c has been designated as the Competent authority to issue the certificate)]		
15	Affidavit by candidate as per Annexure – 4 If applicable Affidavit by IP as per Annexure – 5		

FORMAT OF BOND

(FOR UG –MEDICAL/DENTAL STUDENTS)

(To be executed on Stamp Paper of value as applicable under Stamp Duty Act. Duly Notarized)

KNOW ALL MEN BY THESE PRESENTS THAT We (1)
(Mr./Mrs./Ms.) _____ (herein-after called the Bounden)
son/daughter/wife of _____ residing at (Residential
Address.....) and (2) Shri /
Smt. _____ (hereinafter called 'the
Surety/Sureties') son/daughter/wife of _____
residing at (Here enter address) _____ do

hereby bind ourselves and each of us & our respective heirs, executors & administrators jointly and severally to pay to the Employees' State Insurance Corporation (hereinafter referred to as 'the Corporation') on demand the total amount of Rs 5,00,000 (Rupees Five Lakh only) with interest @ 12% towards failure to fulfill the obligation/ for violation of the condition here-in-after mentioned. The bounden and sureties shall **have the option to (i) furnish Bank Guarantee** amounting to Rs 5,00,000 (Rupees Five lakh only) 1 month before completion of internship, for a period of 14 months** in favour of the Dean of the ESIC Institution in lieu of the amount, **and original documents of the student would be retained by the Corporation pending the submission of Bank Guarantee; OR (ii) not furnish Bank Guarantee, as above, when original documents would be retained by ESIC till Bond conditions are met with, i.e. completion of service under bond or payment in lieu.** The total obligation amount would not exceed Rs. 05 lakh at any stage.

Signed this Day ofin the year..... by the bounden
(Mr./Mrs./Ms.)..... and Surety/Sureties Shri / Smt.....

Signature

In the presence of Witness*:

- | | |
|---|---|
| 1. Signature
(Name & Address with official seal) | 1. Signature of BOUNDEN
(Name & Address**; Photo ID No.) |
| 2. Signature
(Name & Address) | 2. Signature of SURETY/SURETIES
(Name & Address**; Photo ID No.) |

**The provision of Bank Guarantee is subject to final outcome in various Writ Petitions pending in the Hon'ble High Courts.

WHEREAS the Bounden (Mr./Mrs./Ms.) has been selected to undergo..... (here enter the name of the course of study) on the basis of merit Central/State/Stake Holder in ESIC Medical Education Institution (Name of the Institution) _____ for a period of _____(duration of Course).

AND WHEREAS the Corporation have agreed to incur the expenses on condition that after successful completion of the course of study the bounden shall serve any of the institution, of the Corporation or of ESI Scheme of the State Government, as the case may be, for a period of one year anywhere in India and also subject to the terms and conditions hereinafter appearing and the bounden and the surety/sureties have agreed to the same.

NOW the condition of the above written obligation is that in the event the Bounden discontinues the study or after completion of the MBBS/BDS Course of study to which he/she was selected, fails to serve the Corporation for period of one year, the Corporation shall (i) have the right to invoke the Bank Guarantee so furnished by the Bounden and sureties; **OR (ii) retain original documents till Bond amount is paid in lieu.**

The bond is legally binding on the bounden and the sureties. The above written obligation shall be void and of no effect in event of (i) invocation of Bank Guarantee **OR (ii) payment of Bond amount;** otherwise this shall remain in full force and effect.

PROVIDED further that the bounden and the surety/sureties do hereby agree that all sums found due to the Corporation under or by virtue of this bond shall be recovered jointly and severally from them and their properties movable and immovable as if such dues were arrears of land revenue under the provisions of the Revenue Recovery Act for the time being in force or in such other manner as the Corporation may deem fit.

PROVIDED further that during the tenure of study the Bounden shall be paid stipend in the internship year as per guidelines of Ministry of Health & Family Welfare, GoI, or as decided by the Corporation from time to time.

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Provided further that it is not necessary for the Corporation to sue the bond holder before taking action on the surety/sureties, under this bond and the liabilities of the surety/sureties is Co-extensive with that of the Bounden and shall not be affected by the Corporation giving time or any other indigence to the bounden or by the Corporation varying of the terms and conditions herein contained,

Signed this Day ofIn the year..... by the bounden (Mr./Mrs./Ms.)..... and surety/sureties Shri / Smt.....

Signature

In the presence of Witness*:

- | | |
|---|---|
| 1. Signature
(Name & Address with official seal) | 1. Signature of BOUNDEN
(Name & Address**; Photo ID No.) |
| 2. Signature
(Name & Address) | 2. Signature of SURETY/SURETIES
(Name & Address**; Photo ID No.) |

*Dean/Administrative Officer of ESIC Medical Education Institution will sign as witness.

**Proof of Residential Address of Bounden and Surety/Sureties is to be obtained.



ANNEXURE-B

AFFIDAVIT BY THE CANDIDATE / STUDENT

1. I, (Mr./Mrs./Ms.) _____
Son /daughter/wife of _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central / State Government in this Regard.
2. I have received a copy of the MCI Regulations on curbing the Menace of Ragging in High Educational Institutions 2009.
3. I hereby undertake that
 - I will not indulge in any behavior or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or cause any other harm.
4. I hereby agree that if found guilty of any aspects of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and / or as per the law in force.

Signed on _____ day of _____ month of _____ Year

Signature
(Name & Address.)

Witnesses:

- 1.
- 2.

AFFIDAVIT BY THE PARENT/GUARDIAN

1. I, _____ Father/ Mother/ Guardian/ Husband of _____ have carefully and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central / State Government in this Regard as well as the MCI Regulations on curbing the Menace of Ragging in High Educational Institutions 2009.
2. I assure you that my ward will not indulge in any act of ragging.
3. I hereby agree that if he found guilty of any aspects of ragging, he may be punished as per the provisions of the MCI Regulations mentioned above and / or as per the law in force.

Signed on _____ day of _____ month of _____ Year

Signature of the Parent/Guardian
(Name & Address.)

Witnesses:

- 2.
- 2.

ANNEXURE - 4

AFFIDAVIT (By Female Candidate only)

1. That deponent Ms....., aged.....years is the Daughter of Shri/Smt.....
2. Shri/Smt..... is employed with the factory / establishment, viz..... covered under ESI Act vide Code No.....
3. The father/mother of the deponent is beneficiary under the ESI Act having Insurance no
4. The deponent is unmarried and wholly dependent on the earnings of Insured Person.
5. The deponent hereby declares that aforesaid facts are correct on the basis of the record and if the aforesaid declaration is found to be incorrect and contrary to the records, the admission sought shall be declared illegal and liable to be cancelled.
6. The deponent further declares that if the information submitted by the deponent is found to be incorrect the deponent would be liable to be prosecuted in accordance with law.

DEPONENT

VERIFICATION:

I swear by this Affidavit that the contents of my above affidavit are true and correct to my knowledge and belief. No part of it is false and nothing relevant has been concealed therein.

Verified at on this day of, 2021.

DEPONENT

[To be duly Notarized]

ANNEXURE – 5

AFFIDAVIT

(By IP – only in case of female candidate)

1. That deponent is an employee with the factory/establishment, viz..... covered under ESI Act vide Code No.....The deponent is a beneficiary under ESI Act. having Insurance No.....
2. The deponent has got Daughter (Name:.....) is.....years of age.
3. The Daughter (Name :.....) of the deponent is unmarried and wholly dependent on the earnings of Insured Person.
4. The deponent hereby declares that aforesaid facts are correct on the basis of the record and if the aforesaid declaration are found to be incorrect and contrary to the records, the admission sought shall be declared illegal and liable to be cancelled.
5. The deponent further declares that if the information submitted with the deponent is found to be incorrect the deponent would be liable to be prosecuted and face the consequential action which the ESI Corporation may deem fit and proper.

DEPONENT

VERIFICATION

I swear by this Affidavit that the contents of my above affidavit are true and correct to my knowledge and belief. No part of it is false and nothing relevant has been concealed therein.

Verified at on this.....day of 2021

DEPONENT

[To be duly Notarized]